

**DASH Architects’
Integrated
Management System
(IMS) covers all
aspects of Quality,
WHS & Environmental
risk management as
they relate to our
operations.**

1.1.1. Integrated Management System (IMS) Policy Statement

Overview

Danvers Schulz Holland Architects Pty Ltd, trading as DASH Architects, has been led by Directors Jason Schulz and David Holland for over 25 years. The firm specialises in delivering high-quality architectural and heritage services in a safe and environmentally responsible manner.

Commitment to Excellence

DASH Architects is dedicated to continuous improvement, innovation, and client satisfaction by understanding and addressing their needs and expectations. Our approach is grounded in the principles of quality, environmental sustainability, and health and safety management, which are fundamental to our professional services.

These principles are documented in our Integrated Management System (IMS), which complies with the requirements of **ISO 9001 (Quality Management)**, **ISO 14001 (Environmental Management)**, and **ISO 45001 (Health and Safety Management)**. The IMS ensures our activities are aligned with measurable goals and targets aimed at improving performance in these areas.

IMS Objectives and Staff Participation

All DASH Architects staff are required to adhere to the IMS on all project and actively contribute to its ongoing refinement. Directors are committed to fostering a culture of consultation and participation, encouraging all employees to be actively involved in improving the IMS and achieving its objectives.

Key Commitments

Under the IMS Policy Statement, DASH Architects is committed to:

- Identifying and meeting all applicable legal and compliance obligations.
- Protecting the environment by preventing pollution and addressing climate change through our designs and operational practices.
- Providing safe and healthy working conditions to prevent workplace injuries or illnesses.
- Identifying and mitigating hazards and risks.

01

Environmental Stewardship

DASH Architects integrates sustainable practices in both professional services and office operations, guided by the following principles:

- Minimizing environmental impacts from construction and building operations.
- Advocating sustainable design principles.
- Collaborating with clients and consultants to incorporate sustainable initiatives into projects.
- Sharing sustainability expertise with the broader community.

In the office, our focus includes:

- Reducing energy consumption.
- Minimizing car use.
- Reducing waste sent to landfill.

Health and Safety Responsibilities

Directors (PCBU Officers) are responsible for:

- Ensuring legal compliance and maintaining safe working environments.
- Providing employees with training, resources, and opportunities to engage in health and safety discussions.
- Keeping policies and procedures current and effective.
- Regularly reviewing and improving risk management processes.

Employees are responsible for:

- Prioritizing their own safety and that of colleagues.
- Following instructions, using protective equipment, and adhering to safety protocols.
- Reporting hazards or incidents to Directors.
- Contributing to health and safety issue resolution.
- Avoiding work under the influence of alcohol or non-prescribed drugs.

Contractors and Visitors are expected to:

- Comply with applicable health and safety obligations.
- Follow all reasonable instructions and guidance.

Communication and Accessibility

This Policy Statement is communicated to all staff during induction and reinforced through regular office meetings. Staff training and awareness, including IMS-related activities, are documented and maintained.

External stakeholders may request copies of this Policy Statement.

Summary

This document reflects DASH Architects' unwavering commitment to quality, environmental responsibility, and health and safety in all aspects of our operations.

RESPONSIBLE OFFICERS:

Name: Jason Schulz

Name: David Holland

Date 13.01.26

This document is to be reviewed annually.

Version Tracker

Version	Date	Overview of changes	Authorised by
21	10.01.25	General document and review. Separated Policy Statement from main document.	David Holland
22	13.01.26	Minor updates. Annual review added.	David Holland

03